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FACSIMILE TRANSMISSION

To: ALL BIDDERS
Attn.: To Whom It May Concern

Fax No.:

Ref.: PPM/25/088/F

Date: 24th October 2025

No. of page(s) (Including this cover sheet): 5

SUBJECT : BID BULLETIN #01
ITB Title : PROVISION OF MANPOWER SERVICES FOR KHANH MY AND
DAM DOI FIELDS DEVELOPMENT PROJECT, BLOCK 46/13
OFFSHORE VIETNAM
ITB No. : PVEP-KM/DEV/2025/001

If you have not received full text of this fax, please contact our telephone number: (84-028) 3638 0789

Lady and Gentleman,

Reference is made to the subject Provision of Manpower Services for Khanh My and Dam Doi Fields Development Project, Block 46/13 Offshore Vietnam - ITB No.: PVEP-KM/DEV/2025/001.

This BID BULLETIN consisting of the information of the revised Tender Documents herein is issued to BIDDER for consideration and preparation of Bid Proposal. BIDDERS shall read this Bid Bulletin in conjunction with the aforementioned ITB. All other ITB documents remain in full effect.

Please acknowledge receipt of this Bid Bulletin by emailing an acknowledgement no later than one (01) day upon receipt of this Bid Bulletin.

For further discussion, BIDDER is requested to follow this form regarding Clarification.

Your continuing support and close attention are highly appreciated.

Yours faithfully,


For and on behalf of PVEP-KHANH MY

Tender Secretariat

Attachments:

1. Appendix #1: Bid Bulletin #1.


APPENDIX #1: Bid Bulletin #1

	ITB Title:	PROVISION OF MANPOWER SERVICES FOR KHANH MY AND DAM DOI FIELDS DEVELOPMENT PROJECT, BLOCK 46/13 OFFSHORE VIETNAM	Bid Bulletin # 01
	ITB No:	PVEP-KM/DEV/2025/001	

No.	ITB Reference	Comment / Response	Question/ Clarification Request
1	- Tender Plan - ITB Letter - ITB Document	BIDDER	Company is requested to confirm the Bid Closing Date.
		COMPANY	Company confirms that the Bid Closing Date is at 14:00 hrs. on 30 th October 2025.
2	ITB Document, Item 7 – Bid Bond	BIDDER	We would like to seek the clarification regarding the Bid Bond requirement as follows: Firstly, Section 7.0 of the scanned Instruction to Bid file we received from Tender Secretariat dated 30/09/2025 states that Bid Bond is “Not Applicable”. In the meanwhile, the Invitation to Bid No: IB2500427110, published on the Vietnam National Electronic Procurement System (VNEPS) website of Ministry of Finance, indicates that “The value of the Bid Bond is 3.767.485.996 VND”. Please kindly advise us on the correct requirement and the necessary further actions.
		COMPANY	Company confirms that Bid Bond is not applicable.
3	DETAILED PRELIMINARY AND TECHNIAL EVALUATION CRITERIA	BIDDER	N/A
		COMPANY	Company clarifies that the Item 1.3 - Commitment to Work (exclusive letter of personnel's bidder) is not required.
4	Contract form/14.11.7 Personnel Policies Exhibit I – Scope of work/8.2 Safety Gear	BIDDER	14.11.7 Personnel Policies CONTRACTOR shall maintain good site housekeeping and shall furnish where applicable, to its personnel safety equipment including but not limited to safety helmets, safety shoes, safety harness and eye and ear protection. 8.2 Safety Gear CLIENT will provide Contract Personnel with basic and specialized safety gear where required, including hearing protection, hard hats, steel-toed boots and safety glasses. => In consideration of the nature of Services, Bidder understands that the Client shall, at its expenses, provide Contract Personnel with personal protective equipment (PPE) and safety gear, including but not limited to coveralls, safety helmets, safety shoes, safety harnesses, and eye and ear protection as required in Exhibit VI-HSE Requirements. Client please confirm our understanding is correct.




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No.	ITB Reference	Comment / Response	Question/ Clarification Request
		COMPANY	Client shall provide Contract Personnel with personal protective equipment (PPE) and safety gear in accordance with the Client's Policy.
5	Exhibit I – Scope of work / 6.4 Insurance	BIDDER	<p>BIDDER as part of its overhead cost shall extend as necessary to the Contract Personnel the corporate insurance required under the CONTRACT for third party liability, professional indemnity and automobiles as part of its obligations under the CONTRACT.</p> <ol style="list-style-type: none"> For Professional Indemnity Insurance: To optimize cost, Bidder kindly requests clarification on which specific positions or job categories require this type of insurance. For Automobile Insurance: Bidder understands that this insurance applies only in cases where Bidder provides vehicles as part of the service. Please confirm our understanding.
		COMPANY	Bidder must comply with all compulsory insurances that are required by Law.
6	Exhibit I – Scope of work / 6.6 Personnel workstation equipment	BIDDER	<p>“BIDDER ensures that all necessary personnel workstation equipment, such as personal computers (Laptop) and other work-related necessary, software, must be provided to contract personnel to ensure smooth and unhindered during work execution”</p> <ol style="list-style-type: none"> As standard practice, workstation equipment such as personal computers (laptops) and other necessary work-related software are typically provided by Client. In case such a scope belongs to Bidder's responsibility, Client please specify the requirements for each workstation equipment (Laptop, software, and other work-related necessary.). The Contractor proposes to provide this scope through third-party service or procurement, based on the Client's specific requirements suitable for each position, and to treat such expenses under reimbursable basis with a mutually agreed mark-up Client please advise on our proposal. For hand tools: Bidder understands that the Client shall provide Contract Personnel hand tools as per normal practice for manpower provision services.

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		COMPANY	COMPANY clarifies that the personal computers (laptops) shall be provided by BIDDER/CONTRACTOR for BIDDER/CONTRACTOR's personnel and such expenses shall be included in the Lump Sum Monthly Rate. Other necessary work-related software must include the Microsoft office software and any other softwares required for the work; except the specialized softwares for the relevant disciplines, Acrobat, AutoCAD, Primavera, DocPro, etc... which shall be provided by COMPANY.
7	Exhibit I – Scope of work / 7.1 Work schedule	BIDDER	ii) Work site: Kindly check and advise work schedule for Technical position, as mentioned in the SOW is Monday to Friday however Gazetted weekend only mentioned for “Sunday or any working hour approved by Client management”
		COMPANY	COMPANY would like to correct that the Work schedule for Technical Positions shall be from Monday to Saturday.
8	Exhibit I – Scope of work / 7.1 Work schedule	BIDDER	<p>“In cases where work on weekends/holidays is required, the salary and allowance for Contract Personnel will comply with the Client employee Policy”</p> <ol style="list-style-type: none"> Bidder seeks formal clarification on the specific methodology and rates applied under the “Client Employee Policy” to ensure transparent compensation practices, personnel satisfaction, and full compliance with applicable labor laws and regulations. Accordingly, we understand that in case of overtime or weekend work, such cost will be charged to the Company based on the applicable daily or hourly rate. Kindly check and confirm our understanding
			<ol style="list-style-type: none"> COMPANY clarifies that the “Client Employee Policy” shall follow the applicable Vietnamese Labour Laws and Regulations. In case of overtime or weekend work, the compensation shall be based on hourly rate.
9	Technical Bid Form TBF-03 – CURRICULUM VITAE (CV) FOR PROPOSED PERSONNEL	BIDDER	As Bidder understands that means only one candidate can be nominated for each proposed position; one candidate can be nominated for several assigned tasks. So, for each position, Bidder can only submit one CV (if the position requires 2, then submit 2 CVs); but can one CV be submitted for many positions?

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		COMPANY	Bidder is requested to offer the best candidate for each position. However, Bidder may offer optional candidate(s) for Company's further consideration.
10	EXHIBIT I SCOPE OF WORK ANNEX 1- LIST OF REQUIRED CONTRACT PERSONNEL	BIDDER	Bidder would appreciate it if Company could kindly confirm whether there are 28 positions in the ITB, rather than 56 positions.
		COMPANY	Bidder is kindly requested to examine carefully the SOW.