



PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LTD.
HO CHI MINH BRANCH (PVEP-HCM)

Office: 21st Floor, Victory Tower,
12 Tan Trao Street, Tan My Ward
Ho Chi Minh City, S.R. of Vietnam

Tel: +84 28 5412 2133
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Ref. No.:/ PVEP-HCM-PRO

Date: May, 2026

To: WHOM IT MAY CONCERN

No. of page(s) (*including this cover sheet*): 03

Subject: Invitation to Bid (“ITB”)

Title: Provision of Offshore Maintenance Services for HV & LV IMCS System at
TL-DD WHPs, Blocks 01/97&02/97, Offshore Vietnam

ITB No.: PVEP-HCM/OPE/2026-059

Dear Sir/Madam,

PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LTD. - HO CHI MINH CITY BRANCH (hereinafter referred to as “PVEP-HCM” or “COMPANY”), intends to issue an invitation to your organization (hereinafter referred to as “BIDDER”) to prepare and submit its proposals for the Provision of Offshore Maintenance Services for HV & LV IMCS System at TL-DD WHPs, Blocks 01/97&02/97, Offshore Vietnam (“Work/ Services”) to support operation of Blocks 01/97&02/97, in accordance with the requirements set out in the attached Invitation to Bid (ITB) Documents.

To access full Documents for the Tender No. PVEP-HCM/OPE/2026-059, BIDDER shall complete Attachment 01 - Confidentiality Undertaking attached herewith and signed/ certified by its duly authorized and sent to Ms. Truong Huynh Que Chi (chithq@pvep.com.vn) and Cc binhnt@pvep.com.vn.

If interested, the BIDDER shall submit its proposal in **sealed envelope(s)** in accordance with the ITB instructions, and deliver it by courier or by hand to the COMPANY at the following address:

PETROVIETNAM EXPLORATION PRODUCTION CORPORATION LTD. - HO CHI MINH CITY BRANCH (PVEP-HCM)

Operating Address: 16th Floor, Cobi I Tower, 05 Hoang Van Thai Street, Tan My Ward, Ho Chi Minh City, Vietnam

Tender No.: PVEP-HCM/OPE/2026-059

Tel: + (84-28) 3622 3274

Fax: + (84-28) 3622 3275

BIDDER's proposals must be submitted to COMPANY's address as stated above by **15:00hrs (Vietnamese Time, GMT+7) on 2 June, 2026** (the "**Bid Closing Date**"). COMPANY will not entertain any proposals submitted after the said time.

The Bid Proposal received after Bid Closing Date or submission via telex, facsimile and/or e-mail will be disqualified.

The validity of BIDDER's proposals shall be **ninety (90) calendar days** from the Bid Closing Date.

All times and expenses incurred by the BIDDER in connection with the preparation and submission of its proposal shall be borne solely by the BIDDER and shall not be reimbursed by the COMPANY.

The COMPANY reserves the right, at its sole discretion, to accept or reject any proposal, in whole or in part, and to award the contract accordingly. The COMPANY shall not be obligated to provide any reason for the acceptance or rejection of any proposal or for the award decision.

Should the BIDDER require any clarification regarding this Invitation or the attached documents, the BIDDER may submit its queries by fax or email prior to the Bid Closing Date, in accordance with the instructions set out in the ITB.

Thank you for your cooperation and look forward to your proposal.

Yours Sincerely,

Vu Viet Hung
Director, PVEP - HCM

Recipient:

- As above;
- Filed to: VT, PRO (chithq, 01b).

Attachment:

- Attachment 01 - Confidentiality Undertaking (01 page)

ATTACHMENT 01
CONFIDENTIALITY UNDERTAKING

Date: _____
 Bidder Ref. No.: _____

Attn. : Mr. Vu Viet Hung – Director of PVEP-HCM
Fax : + 84 28 3622 3275

**Subject : Provision of Offshore Maintenance Services for HV & LV IMCS System
 at TL-DD WHPs, Blocks 01/97&02/97, Offshore Vietnam**

ITB No. : PVEP-HCM/OPE/2026-059

☐ WE ACKNOWLEDGE RECEIPT OF THE BID INVITATION LETTER OF
 THE SUBJECT ITB AND ASK FOR FULL ITB DOCUMENTS FROM
 COMPANY BY SENDING US VIA EMAIL TO:

..... (Bidder to advise receiving email address)

Once received the ITB Documents, as undersigned, we confirm that we agree to treat the ITB Documents (and any subsequent information provided to us) as confidential and proprietary information. We hereby also confirm that we will use ITB Documents for the purpose of preparing our proposals only. We will not use ITB Documents for any other purpose without the prior written consent of COMPANY.

If requested by COMPANY, we will dispose / return all copies of the ITB Documents to COMPANY without any delay.

Contact information

Bidder Name:
 Name of Single Point of Contact
 Facsimile Number
 Telephone Number
 Email address
 Postal Address

Yours faithfully

.....
 (For and on behalf of _____)

Email To: chithq@pvep.com.vn
 Copy email: binhnt@pvep.com.vn;